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Proposed Paving & Drainage Project for:
Abraham Lincoln Capital Airport (jhpa #2015-060)

RE: Pre-construction Meeting Minutes

Where: ALCA Board Room at 10:30 am

When: July 10, 2017

Attendees: Mike Carr – S.W. Contractors
Zak Daggett, Remington Montgomery – TL Flatt
David Freesen - VICC
Roger Blickensderfer, Ken Klatt – Springfield Airport Authority (SAA)
joseph petty – jh petty & associates, ltd. Architects

Issues/Topics/Etc...

- Roger opened up the pre-bid meeting and had everyone sign the sign in sheet, Roger provided copies of the sign in sheet to all attendees.
- Bids are due August 1, 2017 at 10:00 am can be mailed or dropped off at the office as long as they are received before the due date.
- Roger provided a cursory review of the RFP page by page.
- Joe stated that questions, clarifications or RFI's are to be submitted electronically so they can be expedited. Joe explained that there will be at least one addendum on the project which will probably go out the end of this week or the first of next week.
- Joe explained that if any of the contractors or their subcontractor need to visit the site they should schedule the site visit thru Roger.
- Ken stated that there were numerous utilities in the area so locates would need to be done before work commences.

Site Visit

- Everyone walked the site to review the existing conditions.
- Joe gave overview of the routing of the subsurface drain system, installation of bollards at existing gas meter, adjust san. sewer manhole top to meet grade & repair top of damaged manhole lid.
- Ken stated that whatever landscaping that gets destroyed as part of the new work will need to be replaced.
- Ken explained that the existing inlets/catch basins at the front of the addition had been covered up with rock but were marked with white spray paint.
- Ken explained that they are also bidding a paint project for the hangars and part of that work is the installation of some new downspouts where they had previously been removed.

end