

SPRINGFIELD AIRPORT AUTHORITY

Tuesday, July 19, 2016

BUDGET HEARING MINUTES

The Budget Hearing of the Board of Commissioners of the Springfield Airport Authority was called to order by Chair Vala at 5:01 p.m. Tuesday, July 19, 2016, in the Conference Room at Abraham Lincoln Capital Airport.

PRESENT: Frank J. Vala, Chair
Herman Bodewes, Vice Chair
Eric Hansen, Commissioner
Dianne Hardwick, Commissioner
Mike Houston, Commissioner
Mike Meyer, Commissioner
Mark Kinnaman, Treasurer
R. Beverly Peters, Secretary
Jim Lestikow, Attorney
Mark Hanna, Executive Director
Mike Olinger, Director of Admin & Finance and Assistant Secretary
Ken Boyle, Deputy Director of Admin & Finance
Roger Blickensderfer, Director of Facilities & Maintenance
Tim Franke, Director of Operations & Public Safety

ABSENT: Rod Egizii, Commissioner

Chair Vala asked for any questions or comments from the public regarding the Budget and Appropriation Ordinance for FY 2017 and the Tax Levy Ordinance for FY 2017. There was no one present from the public who had any questions or comments.

Commissioner Houston made a motion to recommend adoption of the proposed Budget and Appropriation Ordinance for FY 2017 and the proposed FY 2017 Tax Levy Ordinance for Taxes Received in Calendar 2017, seconded by Commissioner Hardwick and carried with a roll call vote of 6 ayes/0 nays.

Commissioner Houston made a motion to adjourn the Budget Hearing, seconded by Commissioner Hansen and carried with a roll call vote of 6 ayes/0 nays.

The Budget Hearing adjourned at 5:04 p.m.

Frank J. Vala, Chair

R. Beverly Peters, Secretary

SPRINGFIELD AIRPORT AUTHORITY

Tuesday, July 19, 2016

REGULAR MEETING MINUTES

The regular meeting of the Board of Commissioners of the Springfield Airport Authority was called to order by Chair Vala at 5:04 p.m. on Tuesday, July 19, 2016, in the Conference Room at the Authority's offices at Abraham Lincoln Capital Airport.

PRESENT: Frank J. Vala, Chair
Herman Bodewes, Vice Chair
Eric Hansen, Commissioner
Dianne Hardwick, Commissioner
Mike Houston, Commissioner
Mike Meyer, Commissioner
Mark Kinnaman, Treasurer
R. Beverly Peters, Secretary
Jim Lestikow, Attorney
Mark Hanna, Executive Director
Mike Olinger, Director of Admin & Finance and Assistant Secretary
Ken Boyle, Deputy Director of Admin & Finance
Roger Blickensderfer, Director of Facilities & Maintenance
Tim Franke, Director of Operations & Public Safety

ABSENT: Rod Egizii, Commissioner

Chair Vala asked for a motion regarding the minutes of the Regular Meeting of June 21, 2016. Commissioner Hansen made a motion to approve the minutes of the Regular Meeting of June 21, 2016, seconded by Commissioner Meyer and carried with a roll call vote of 6 ayes/0 nays.

Treasurer Kinnaman gave the Treasurer's Report, Director of Admin & Finance Mike Olinger gave the Comptroller's Report and Commissioner Houston presented the Finance Chair Report.

Commissioner Houston made a motion to authorize the Executive Director and legal counsel, when applicable, with the concurrence of the Authority Board Chair, to execute all grants and related documents during FY 2017, and notify the Board at the next monthly meeting, seconded by Commission Hardwick and carried with a roll call vote of 6 ayes/0 nays.

Commissioner Houston made a motion to authorize the Executive Director to transfer \$219,381 from Operations & Maintenance to the Workers' Compensation & Post Employment Benefits Compliance Fund; and transfer \$215,292 from Capital Improvement to CIP Reserve, seconded by Commissioner Hansen and carried with a roll call vote of 6 ayes/0 nays.

Commissioner Houston made a motion to adopt the Springfield Airport Authority Budget and Appropriation Ordinance for FY 2017, and authorize the Board Chair to execute, seconded by Commissioner Hansen and carried with a roll call vote of 6 ayes/0 nays.

Commissioner Houston made a motion to adopt the Springfield Airport Authority FY 2017 Tax Levy Ordinance For Taxes Received in Calendar 2017 for the Authority's FY 2018, and authorize the Board Chair to execute, seconded by Commissioner Meyer and carried with a roll call vote of 6 ayes/0 nays.

Commissioner Houston informed the Board that the Authority has received the Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officers Association for the 13th year and commended Mike Olinger for the work he's done over the course of his career with the Authority.

Chair Vala gave an update on the construction projects.

Commissioner Hardwick reported an increase of 1.5% in year-to-date passenger activity for the first six months of this calendar year compared to last year.

Executive Director Hanna discussed a contest offering a \$200 rebate on airline tickets that will be running with the SJ-R and a Facebook contest in partnership with a local radio station that just concluded. He also addressed concerns expressed about Allegiant flight cancellations in other cities.

Commissioner Hardwick reported that fuel sales for the month of June were 193,926 gallons with revenue of \$21,609. Airline gallons were up compared to the previous year but retail gallons decreased to offset any gains.

Topics discussed by Executive Director Hanna were Federal and State appropriations for projects for FY 2017.

Commissioner Hansen made a motion to adjourn the Regular Meeting, seconded by Commissioner Hardwick and carried with a roll call vote of 6/eyes and 0/nays.

The meeting adjourned at 5:29 p.m.

Frank J. Vala, Chair

R. Beverly Peters, Secretary

SPRINGFIELD AIRPORT AUTHORITY

Tuesday, July 19, 2016

ANNUAL MEETING MINUTES

The Annual Meeting of the Board of Commissioners of the Springfield Airport Authority was called to order by Chair Vala at 5:29 p.m. on Tuesday, July 19, 2016, in the Conference Room at Abraham Lincoln Capital Airport.

PRESENT: Frank J. Vala, Chair
Herman Bodewes, Vice Chair
Eric Hansen, Commissioner
Dianne Hardwick, Commissioner
Mike Houston, Commissioner
Mike Meyer, Commissioner
Mark Kinnaman, Treasurer
R. Beverly Peters, Secretary
Jim Lestikow, Attorney
Mark Hanna, Executive Director
Mike Olinger, Director of Admin & Finance and Assistant Secretary
Ken Boyle, Deputy Director of Admin & Finance
Roger Blickensderfer, Director of Facilities & Maintenance
Tim Franke, Director of Operations & Public Safety

ABSENT: Rod Egizii, Commissioner

Commissioner Hardwick made a motion to nominate James Lestikow as Acting Chair, seconded by Commissioner Houston and carried with a roll call vote of 6 ayes/0 nays.

Acting Chair Lestikow asked for a nomination for Acting Secretary. Commissioner Houston made a motion to nominate Mike Olinger as Acting Secretary, seconded by Commissioner Hansen and carried with a roll call vote of 6 ayes/0 nays.

Acting Chair Lestikow asked for nominations for Chair of the Board. Commissioner Houston made a motion to retain Frank Vala as the Chair and Herman Bodewes as the Vice Chair for another year, seconded by Commissioner Hansen and carried with a roll call vote of 6 ayes/0 nays.

Acting Chair Lestikow turned the meeting over to the newly elected Chair, Frank Vala.

Chair Vala asked for a motion to retain the Board's current Secretary, R. Beverly Peters and the current Treasurer, Mark Kinnaman, moved by Commissioner Houston, seconded by Commissioner Hardwick and carried with a roll call vote of 6 ayes/0 nays.

Chair Vala asked for a motion to adopt the Resolution Respecting Deposit and Withdrawal of Funds of the Springfield Airport Authority in Springfield Financial Institutions by authorized individuals as presented to the Board, moved by Commissioner Houston, seconded by Commissioner Hardwick and carried with a roll call vote of 6 ayes/0 nays.

With no further business to come before the Board, Commissioner Hansen made a motion to adjourn the Annual Meeting, seconded by Commissioner Meyer. The meeting adjourned at 5:35 p.m.

Frank J. Vala, Chair

R. Beverly Peters, Secretary