

SPRINGFIELD AIRPORT AUTHORITY

Tuesday, October 18, 2016

REGULAR MEETING MINUTES

The regular meeting of the Board of Commissioners of the Springfield Airport Authority was called to order by Chair Vala at 5:00 p.m. on Tuesday, October 18, 2016, in the Conference Room at the Authority's offices at Abraham Lincoln Capital Airport.

PRESENT: Frank J. Vala, Chair
Herman Bodewes, Vice Chair
Rod Egizii, Commissioner
Eric Hansen, Commissioner
Dianne Hardwick, Commissioner
Mike Houston, Commissioner
Mike Meyer, Commissioner
Mark Kinnaman, Treasurer
R. Beverly Peters, Secretary
Jim Lestikow, Attorney
Mark Hanna, Executive Director
Ken Boyle, Director of Admin & Finance and Assistant Secretary
Roger Blickensderfer, Director of Facilities & Maintenance
Tim Franke, Director of Operations & Public Safety

ABSENT: None

VISITORS: Michael Olinger

Chair Vala asked for a motion regarding the minutes of the Regular Meeting of September 20, 2016. Commissioner Houston made a motion to approve the minutes of the Regular Meeting, seconded by Commissioner Hansen and carried with a roll call vote of 5 ayes/2 present/0 nays.

Treasurer Mark Kinnaman gave the Treasurer's Report, Director of Admin and Finance, Ken Boyle, gave the Comptroller's Report and Commissioner Houston presented the Finance Chair Report.

Commissioner Houston read a resolution to the Board regarding honoring Michael Olinger on his recent retirement. Commissioner Houston made a motion to adopt a Resolution Honoring Michael Olinger On His Retirement, seconded by Commissioner Hardwick and carried with a roll call vote of 7 ayes/0 nays.

Chair Vala gave an update on the construction projects. Mr. Vala also discussed the Professional Service Retainer Selection 2016. Mr. Vala made a motion to approve the recommendation to select Crawford, Murphy & Tilly of Springfield, IL, select Hanson Professional Services of Springfield, IL, select Knight Engineers & Architects of Springfield, IL to provide engineering, architectural design and construction services for approved capital development on the airfield, passenger terminal, landside buildings and non-airfield improvements identified for each firm, and authorize the Chairman to execute on behalf of the Springfield Airport Authority all related and necessary documents to enter into retainer agreements accordingly to memorialize this consultant selection process as required by the Federal Aviation Administration and Illinois Department of Transportation and direct staff to file these documents with these agencies, seconded by Commissioner Houston and carried with a roll call vote of 7 ayes/0 nays.

Commissioner Hardwick reported an increase of 4.04% in year-to-date passenger activity for the first nine months of this calendar year compared to last year.

Commissioner Hardwick reported that fuel sales for the month of September were 132,411 gallons with revenue of \$14,825. Monthly gallons dropped sharply following previous fiscal year trends with lower airline fuel sales and retail Jet A sales. Total gallons for the fiscal year were down just under five percent compared to the previous year.

Attorney Lestikow reviewed the Open Meetings Act including the definition of a meeting and attendance. Mr. Lestikow talked in length regarding the closed meeting process.

Topics discussed by Executive Director Hanna included: last Honor Flight for the season is next Tuesday; the new jet bridge is operational; audit is completed and Finance Committee will

review the draft in November; Stellar/Horizon acquisition is completed and Stellar is the new FBO; Stellar will remove the modular building at Charlie Ramp (previously McClelland Aviation) and this parcel of land will be available for future development; Avgas self-fueling conversation will take place with the new FBO staff; Staff will start conversation with the architects and engineers regarding renovation of the FBO.

The meeting adjourned at 5:45 p.m.

Frank J. Vala, Chair

R. Beverly Peters, Secretary