

SPRINGFIELD AIRPORT AUTHORITY

Tuesday, July 18, 2017

BUDGET HEARING MINUTES

The Budget Hearing of the Board of Commissioners of the Springfield Airport Authority was called to order by Chair Vala at 5:00 p.m. Tuesday, July 18, 2017, in the Conference Room at Abraham Lincoln Capital Airport.

PRESENT: Frank J. Vala, Chair  
Herman Bodewes, Vice Chair  
Eric Hansen, Commissioner  
Dianne Hardwick, Commissioner  
Mike Houston, Commissioner  
Mike Meyer, Commissioner  
Mark Kinnaman, Treasurer  
R. Beverly Peters, Secretary  
Jim Lestikow, Attorney  
Mark Hanna, Executive Director  
Ken Boyle, Director of Admin & Finance  
Roger Blickensderfer, Director of Facilities & Maintenance  
Tim Franke, Director of Operations & Public Safety

ABSENT: Rod Egizii, Commissioner

Chair Vala asked for any questions or comments from the public regarding the Budget and Appropriation Ordinance for FY 2018 and the Tax Levy Ordinance for FY 2018. There was no one present from the public who had any questions or comments.

Commissioner Houston made a motion to recommend for final action at the July Regular Board Meeting; 1) adoption of the proposed Springfield Airport Authority Budget and Appropriation Ordinance for FY 2018 and 2) adoption of the proposed Springfield Airport Authority FY 2018 Tax Levy Ordinance for Taxes Received in Calendar 2018, seconded by Commissioner Hardwick and carried with a roll call vote of 6 ayes/0 nays.

Commissioner Houston made a motion to adjourn the Budget Hearing, seconded by Commissioner Hansen and carried with a roll call vote of 6 ayes/0 nays.

The Budget Hearing adjourned at 5:04 p.m.

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Frank J. Vala, Chair

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R. Beverly Peters, Secretary

SPRINGFIELD AIRPORT AUTHORITY

Tuesday, July 18, 2017

REGULAR MEETING MINUTES

The regular meeting of the Board of Commissioners of the Springfield Airport Authority was called to order by Chair Vala at 5:04 p.m. on Tuesday, July 18, 2017, in the Conference Room at the Authority's offices at Abraham Lincoln Capital Airport.

PRESENT: Frank J. Vala, Chair  
Herman Bodewes, Vice Chair  
Eric Hansen, Commissioner  
Dianne Hardwick, Commissioner  
Mike Houston, Commissioner  
Mike Meyer, Commissioner  
Mark Kinnaman, Treasurer  
R. Beverly Peters, Secretary  
Jim Lestikow, Attorney  
Mark Hanna, Executive Director  
Ken Boyle, Deputy Director of Admin & Finance  
Roger Blickensderfer, Director of Facilities & Maintenance  
Tim Franke, Director of Operations & Public Safety

ABSENT: Rod Egizii, Commissioner

Commissioner Houston made a motion to adopt the Springfield Airport Authority Budget and Appropriation Ordinance for FY 2018 and authorize the Board Chair to execute, seconded by Commissioner Hansen and carried with a roll call vote of 6 ayes/0 nays.

Commissioner Houston made a motion to adopt the Springfield Airport Authority FY 2018 Tax Levy Ordinance for Taxes Received in Calendar 2018 for the Authority's FY 2019, and authorize the Board Chair to execute, seconded by Commissioner Hansen and carried with a roll call vote of 6 ayes/0 nays.

Chair Vala asked for a motion regarding the minutes of the Regular Meeting of June 20, 2017. Commissioner Meyer made a motion to approve the minutes of the Regular Meeting of

June 20, 2017, seconded by Commissioner Hansen and carried with a roll call vote of 5 ayes/0 nays/1 present (Bodewes).

Treasurer Kinnaman gave the Treasurer's Report, Director of Admin & Finance Ken Boyle gave the Comptroller's Report and Commissioner Houston presented the Finance Chair Report.

Commissioner Houston made a motion to authorize the Executive Director and legal counsel, where applicable, with the concurrence of the Authority Board Chair, to execute all grants and related documents during FY 2018, and notify the Board at the next monthly meeting, seconded by Commission Hardwick and carried with a roll call vote of 6 ayes/0 nays.

Commissioner Houston made a motion to authorize the Executive Director to transfer \$92,858 from Operations & Maintenance to CIP Reserve; and transfer \$14,431 from Capital Improvement to CIP Reserve, seconded by Commissioner Hardwick and carried with a roll call vote of 6 ayes/0 nays.

Commissioner Houston made a motion to adopt the Springfield Airport Authority Budget and Appropriation Ordinance for FY 2018, and authorize the Board Chair to execute, seconded by Commissioner Hardwick and carried with a roll call vote of 6 ayes/0 nays.

Commissioner Houston made a motion to adopt the Springfield Airport Authority FY 2018 Tax Levy Ordinance For Taxes Received in Calendar 2018 for the Authority's FY 2019, and authorize the Board Chair to execute, seconded by Commissioner Hansen and carried with a roll call vote of 6 ayes/0 nays.

Commissioner Houston informed the Board that the Authority has received the Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officers Association for the 14<sup>th</sup> year and commended Ken Boyle for the work he's done over the past year with the Authority.

Commissioner Hansen reviewed with the Board the Chamber of Commerce Quantum Growth Initiative that the Authority has participated in since 2007. Commissioner Hansen made

a motion to approve a pledge of \$10,000 to the Chamber of Commerce's Quantum Growth Initiative for the current fiscal year 2018, seconded by Commissioner Houston and carried with a roll call vote of 6 ayes/0 nays.

Chair Vala gave an update on the construction projects.

Commissioner Hardwick reported an increase of 1.65% in year-to-date passenger activity for the first seven months of this calendar year compared to last year.

Commissioner Hardwick reported that fuel sales for the month of June were 152,372 gallons with revenue of \$19,347. Total gallons were down compared to the previous year.

Topics discussed by Executive Director Hanna were waiting on \$3,000,000 to complete the Perimeter Road project which will be on the IDOT letting in August and \$1,500,000 worth of work for the terminal, press release regarding the increase of seating for American Airlines starting late August and the addition of a fourth flight to Chicago with United. At this point, Commissioner Hardwick offered thanks to Mr. Hanna and staff for all the work done during the year. Mr. Hanna informed the Board that he had a discussion with StandardAero regarding updating their painting facility, and LLCC plans to have a ribbon cutting in mid-September for the added facility.

Commissioner Hansen made a motion to adjourn the Regular Meeting, seconded by Commissioner Meyer and carried with a roll call vote of 6/ayes and 0/nays.

The meeting adjourned at 5:30 p.m.

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Frank J. Vala, Chair

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R. Beverly Peters, Secretary

## SPRINGFIELD AIRPORT AUTHORITY

Tuesday, July 18, 2017

### ANNUAL MEETING MINUTES

The Annual Meeting of the Board of Commissioners of the Springfield Airport Authority was called to order by Chair Vala at 5:30 p.m. on Tuesday, July 18, 2017, in the Conference Room at Abraham Lincoln Capital Airport.

PRESENT: Frank J. Vala, Chair  
Herman Bodewes, Vice Chair  
Eric Hansen, Commissioner  
Dianne Hardwick, Commissioner  
Mike Houston, Commissioner  
Mike Meyer, Commissioner  
Mark Kinnaman, Treasurer  
R. Beverly Peters, Secretary  
Jim Lestikow, Attorney  
Mark Hanna, Executive Director  
Ken Boyle, Director of Admin & Finance and Assistant Secretary  
Roger Blickensderfer, Director of Facilities & Maintenance  
Tim Franke, Director of Operations & Public Safety

ABSENT: Rod Egizii, Commissioner

Commissioner Houston made a motion to nominate James Lestikow as Acting Chair, seconded by Commissioner Hansen and carried with a roll call vote of 6 ayes/0 nays.

Acting Chair Lestikow asked for a nomination for Acting Secretary. Commissioner Bodewes made a motion to nominate Ken Boyle as Acting Secretary, seconded by Commissioner Hansen and carried with a roll call vote of 6 ayes/0 nays.

Acting Chair Lestikow asked for nominations for Chair of the Board. Commissioner Houston made a motion to retain Frank Vala as the Chair and Herman Bodewes as the Vice Chair for another year, seconded by Commissioner Hardwick and carried with a roll call vote of 6 ayes/0 nays.

Acting Chair Lestikow turned the meeting over to the newly elected Chair, Frank Vala.

Chair Vala asked for a motion to retain the Board's current Secretary, R. Beverly Peters and the current Treasurer, Mark Kinnaman, and the Comptroller's position be authorized but stay open, moved by Commissioner Houston, seconded by Commissioner Hardwick and carried with a roll call vote of 6 ayes/0 nays.

Chair Vala asked for a motion to adopt the Resolution Respecting Deposit and Withdrawal of Funds of the Springfield Airport Authority in Springfield Financial Institutions by authorized individuals as presented to the Board, moved by Commissioner Houston, seconded by Commissioner Hansen and carried with a roll call vote of 6 ayes/0 nays.

With no further business to come before the Board, Commissioner Hansen made a motion to adjourn the Annual Meeting, seconded by Commissioner Meyer. The meeting adjourned at 5:35 p.m.

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Frank J. Vala, Chair

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R. Beverly Peters, Secretary